

THE IOWA COUNCIL ON HOMELESSNESS
BI-MONTHLY MEETING MINUTES
MEETING HELD AT THE IOWA FINANCE AUTHORITY,
PRESENTATION ROOM AT 10 A.M. ON FRIDAY, JULY 20, 2012

A regularly scheduled Iowa Council on Homelessness meeting was held on Friday, July 20, 2012 at the Iowa Finance Authority, 2015 Grand Avenue, Des Moines, Iowa.

(Note: Due to technical recording difficulties, unknown until after the meeting, it is possible that not all persons who called into the meeting have been accounted for in the minutes. Any requests for correction to the minutes should be sent to Josh.McRoberts@iowa.gov)

I CALL TO ORDER

The July 20, 2012 meeting of the Iowa Council on Homelessness was called to order at 10:00 A.M. by Chair Gronstal. There are currently 34 members on the Iowa Council on Homelessness. The following voting members were present: Armstrong, Axeen, Beilke-McCallum, Boss, Brand, Brustkern, Canganelli, Davidson, Dunnwald, Falck, Fidelis, Fisher, Gronstal, Hagen, Harris, Hearn, Heckman, Johnson, Kellogg, Pope (alt. for Peterson), Schulze, Steben, Timm, and Wilson. A quorum of members was established.

II ICN ETIQUETTE REVIEW

No action taken.

III APPROVAL OF THE AGENDA

A motion was made by Ms. Phillips and was seconded by Mr. Timm to approve the agenda for the July 20, 2012 Iowa Council on Homelessness meeting. The motion passed unanimously.

IV APPROVAL OF THE MAY 18, 2012 MINUTES

A motion was made by Mr. Beilke-McCallum and was seconded by Mr. Steben to approve the May 18, 2012 Iowa Council on Homelessness meeting minutes. The motion passed unanimously.

V COMMITTEE/TASK FORCE REPORTS

Executive Committee (*Jeff Gronstal*)

Chair Gronstal stated that with regard to the recent \$50,000 legislative appropriation for the current year, an RFP was in development for a Capacity Building Support position. The RFP will be released on or about August 1, 2012. Mr. Timm inquired how notice of the RFP would be distributed. Chair Gronstal indicated that the RFP would be made available online and sent out by email to council members and the Iowa Finance Authority's larger group of homelessness contacts around the state.

Nominating (*Ben Brustkern*)

Mr. Brustkern began his report by welcoming new Council member David Boss to the Iowa Council on Homelessness. Mr. Boss, with Northeast Iowa Community Action Corporation, fills a Consumer Representative vacancy.

Next, Mr. Brustkern mentioned that the Nominating Committee needs to more members to be in compliance with the Administrative Rules of the Council and that both must be members of the general public.

ACTION ITEM

Mr. Brustkern, on behalf of the Nominating Committee, put forth Al Axeen to be the next Chair of the Iowa Council on Homelessness.

On motion by the Nominating Committee to nominate Al Axeen to be the next Chair of the Iowa Council on Homelessness, the Council unanimously approved the motion.

ACTION ITEM

Mr. Brustkern, on behalf of the Nominating Committee, put forth David Binner with Wells Fargo and Rhonda Jordal with Family Alliance for Veterans of America for nomination to the Governor's office to sit on the Iowa Council on Homelessness.

On motion by the Nominating Committee to nominate David Binner and Rhonda Jordal, the Council unanimously approved their names to be submitted to the Governor's Office for approval.

Discussion: Originally, Effie Hill was also to be included, but submission of her name was withheld pending a response from Ms. Hill indicating she is still interested in serving on the Council. Mr. Beilke-McCallum reported that Ms. Hill had recently left her position at Proteus, Inc., so that may be the reason for her lack of response to attempts to reach her at her former contact information.

Finally, Mr. Brustkern announced that pending approval of the above nominations to the Governor, there will still be two vacant seats on the Iowa Council on Homelessness, one of which will be reserved for a Consumer Representative.

Continuum of Care (*Zeb Beilke-McCallum*)

Mr. Beilke-McCallum gave a brief overview of the new Performance Reporting System development as well as discussed that the new Continuum of Care regulations have been released. The committee will be meeting next on August 17th, and at that time, Mr. Beilke-McCallum said the plan was to have a draft template of the proposed performance reporting system for review. The system would be based loosely on a system that the Iowa Institute for

Community Alliances has been working on for Des Moines. Ms. Canganelli inquired if agencies could be notified on what basis their performance would be judged and ranked in these reports. Mr. Beilke-McCallum stated that the system would not be used to rank agencies, but rather to identify areas where technical assistance and support was needed. Furthermore, agencies would be given copies of their individual reports prior to the committee meeting to actually review performance.

Public Affairs (*Tim Wilson*)

Mr. Wilson gave an update that he had secured a date to meet with legislators for “A Day on the Hill.” That date is March 21, 2013. More information will be forthcoming. Chair Gronstal noted that this day would be important in sharing with legislators the work that had been done with the \$50,000 appropriation, and advocating for renewed support.

Progressive Engagement & Coordinated Intake (*David Hagen*)

Mr. Hagen gave an update on the Linn County Pilot Project. He said that it is becoming more of a centralized rather than coordinated intake system, with a significant role by Waypoint as a lead agency. Mr. Hagen stated that he is hoping for a September or October 2012 rollout.

Research and Analysis (*Ann Davidson*)

Ms. Davidson mentioned that she is planning on having a meeting of the Committee in early September.

Ms. Canganelli noted that following the recent HMIS ServicePoint system upgrades, her staff had been having difficulties accessing data and running new reports. Ms. Canganelli stated that perhaps a review was in order to determine whether ServicePoint was still the best system for Iowa. Ms. Canganelli further noted that her concern was not with the HMIS lead agency, the Iowa Institute for Community Alliances, but rather with the software itself. Ms. Davidson concurred that her staff had also had some difficulties in running new reports, and said she would follow up with the Iowa Institute for Community Alliances.

VI REPORTS/ACTIVITIES

Mr. Wilson gave a reminder that Cedar Rapids and Des Moines would be completing an upcoming summer Point In Time count. Ms. Lewis inquired whether someone at the Institute or someone from Linn County could offer a brief discussion of the benefits, challenges, and resources involved in completing a summer Point In Time Count. Mr. Stover-Wright offered a description of the resources and significant staff time that the Iowa Institute for Community Alliances typically commits to the annual winter Point In Time count. In contrast, the summer counts are organized almost entirely at the community level. Ms. Hearn described the benefits that Linn County has experienced from the data that the summer counts provide, especially in terms of agencies applying for private grant support.

Ms. Lewis gave an update that the statewide Emergency Solutions Grant online application has been opened up for submission and the due date for agencies to have their applications into the Iowa Finance Authority is 4:30 PM on August 6, 2012.

Ms. Lewis also made note of the State of Iowa Travel Reimbursement forms that can be found on the ICH webpage along with other information and guidance on these forms.

VII PUBLIC COMMENTS

Old Business: None.

New Business:

Mr. Hagen led the council in thanking outgoing Chair Gronstal for his hard work and leadership during his two-year term.

VIII ADJOURN

On motion by Mr. Timm and seconded by Ms. Phillips, Chair Gronstal declared the July 20, 2012 meeting of the Iowa Council on Homelessness, adjourned.

Chair Gronstal noted that the next meeting of the Iowa Council on Homelessness would be on Friday, September 21, 2012 at 10:00 AM at the Iowa Finance Authority.

Voting Members Present

1. Al Axeen, (Chair-Elect), Iowa City, Iowa
2. Zeb Beilke-McCallum, Iowa Coalition Against Domestic Violence
3. David Boss, North Iowa Area Community Action Corporation
4. Bill Brand, Iowa Department of Human Rights
5. Ben Brustkern, Cedar Valley Friends of the Family
6. Crissy Canganelli, Shelter House
7. Ann Davidson, YWCA of Fort Dodge
8. Carrie Dunnwald, Cedar Valley Friends of the Family
9. Becky Falck, SIEDA Community Action
10. Libris Fidelis, Consumer Representative
11. Marileigh Fisher, Consumer Representative
12. Becky Flores (alt. for Theresa Armstrong), Iowa Department of Human Services
13. Jeff Gronstal (Chair), Iowa Department of Public Health
14. David Hagen, Hawkeye Area Community Action Program
15. Kristine Harris, Consumer Representative
16. Ann Hearn, Linn County Community Services
17. Cliff Heckman, VA Medical Center
18. Sandy Johnson, Iowa Department of Education
19. Barb Kellogg, North Iowa Community Action Organization
20. Donna Phillips, Iowa Attorney General's Office
21. Carla Pope (alt. for Wes Peterson), Iowa Finance Authority
22. Nancy Schulze, Heartland Family Services
23. Machel Shaffer (alt. for Jane Erickson), Iowa Department on Aging
24. Bob Steben, Iowa Department of Veterans Affairs
25. Tony Timm, Central Iowa Shelter and Services
26. Tim Wilson, Willis Dady Emergency Shelter

Voting Members Not Present

* denotes absence made know prior to meeting

1. Jeremy Babcock, Iowa Economic Development Authority
2. Chris Brooks, Pleasant Hill Police Department
3. Anne Brown, Department of Corrections*
4. Bob Brownell, Iowa State Association of Counties
5. Stefanie Munsterman-Robinson, Family Promise of Linn County *
6. Tom Lampe, Department of Public Safety
7. Reginald Schmitt, Iowa League of Cities
8. Michael Wilson, Iowa Workforce Development

Iowa Finance Authority (Council Support) Present

1. Amber Lewis, Homeless Programs Coordinator, Iowa Finance Authority
2. Josh McRoberts, Affordable Rental Production Clerk Specialist, Iowa Finance Authority
3. Joanna Wilson, Associate General Counsel, Iowa Finance Authority

Others Present

1. Katie Gallo, Youth Emergency Shelter and Services
2. Keshia Meissner, Beacon of Life
3. Melissa Newell, Primary Health Care
4. Ehren Stover-Wright, Iowa Institute for Community Alliances
5. David Binner, Wells Fargo

Note: due to technical recording difficulties discovered after the meeting, the minutes do not include all participating non-members that joined via conference call or ICN during the meeting.

Dated this 23rd day of July, 2012

Respectfully Submitted By: _____ Approved as to form:

_____, Chair

_____, Secretary

